

## JETS – JAG Endoscopy Training System

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In order for the JETS e-Portfolio to be able to effectively communicate any updates, invites etc the site does store e-mail addresses on its secure server. The site also stores basic demographic data including date of birth, contact details and professional role. This information is used to ensure the correct allocation of an individual's portfolios. We do analyse the server log files which contain details of the Internet address (IP address) of computers using the site, pages looked at, the times of day and the type of web browser used. None of this information is linked to individuals. All feedback to the site made via email or feedback forms is treated in the strictest confidence.

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Our privacy policy is compliant with the UK Data Protection Act 1998 and we are covered by the Data Protection Registration for the British Society of Gastroenterology (Registration No: Z5064566).

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- Shall be obtained only for the purpose of populating your e-Portfolio, and shall not be further processed in any manner incompatible with that purpose.
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- Will not be transferred or held outside of the United Kingdom
- May be used anonymously for national audits of endoscopy training
- Will only be accessible by:
  - yourself
  - training leads of any trusts your are a currently a member of
  - trainers of any trusts your are a currently a member of who you have setup a list on the system with
  - regional training programme directors if they select a job title of Specialist Registrar, ST3, ST2, ST1, LAT or LAS.
- Demographic details within your portfolio will be accessible by:
  - trust administrators of any trusts your are a currently a member of
  - course administrators and course faculty for courses you book onto using the JETS system

## DATA PROTECTION

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If the information you require is not accessible on our website or that of another organisation, please contact [askjag@rcplondon.ac.uk](mailto:askjag@rcplondon.ac.uk). Information can only be processed if you provide, in writing, your name and address.

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Under the Data Protection Act 1998 you are also entitled to access any personal information held about you. For advice on how to do this please contact: [askjag@rcplondon.ac.uk](mailto:askjag@rcplondon.ac.uk).

## ACCESSIBILITY

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